

Blofield Primary School PTA

Minutes of meeting held Sept 8th, 2010 at 18:45hrs

Officers present: Jonathan Wheeler Treasurer, Juliet Mckenna Secretary

Members: Lisa Taylor, Hannah Baker, Deborah Kellett, Donna Patterson, Nicky Brister, Sarah Woodburn, Tracy Ferneyhough, Claire Kenworthy, Marie Frary, Sue Buck, Steve Blyth

Apologises: Justin Jarrett, Sophie Goodson, Sarah Coldham, Phil Mayo, Claire Newton, Chris Scupham.

Joiners and leavers:

Mr Clements obviously no longer a member. Deborah Kellett took the opportunity to formally thank the PTA and parents for his very special leaving send off.

Sarah Woodburn joined (proposed MF seconded HB)

Sue Buck joined (proposed TF seconded MF)

Nicky Brister joined (proposed MF seconded TF)

Lisa Taylor joined (proposed JW seconded HB)

Claire Kenworthy joined (proposed JW seconded HB)

The existing committee would like to warmly welcome all these new members.

Actions remaining open:

- **Recycling banners.** Still one to be placed **JW** to action.
- **Picnic tables.** Done and closed.
- **PTA website.** **JJ** has ideas to discuss at next meeting.
- **Parent survey.** 14 returns. Some suggestions for fundraising events and for spending funds. Over all not a great success.
- **Constitution.** All members to read new constitution as per email and contact **JJ** if any problems. **JJ** to send copy to new members.
- **Hit counters.** Action closed.
- **ISA rules.** No further guidelines given. Action closed.
- **Disco.** Decided to engage the services of Fun Force as a trial for the Mad Monster Disco at a charge of £140 for 3 hours. Future events will cost £180 so will request feedback from parents to see if this is worth the extra expense. **SG** to confirm this and book. Planner not updated for next year to be done at next meeting.

New actions:

- **Flower beds:** Governors Premises Committee is looking into and will resolve this matter. Action closed for PTA.

- **Summer Newsletter:** Done and was very well received with lots of positive comments about content, layout and photos. Action closed.
- **New Parents Evening:** Done. Action closed.
- **PTA recruitment:** Very successful so far. More parents to be encouraged to attend AGM by advertising it as “fun” on fliers in book bags and poster in playground. **TF** and **MF** to action.
- **Willy Wonka Golden ticket:** Everyone still wants this to go ahead when committee has more time to dedicate to it. To be discussed further at next meeting.
- **Aviva Fund Matching:** Being carried out by **JJ**.
- **Gambling return.** Done action closed.
- **Autumn Newsletter.** **SG** and **JJ** to repeat success of summer one. To include M M disco, AGM, results from Seething and Boden if available.

Correspondence: None

Treasurer’s Report:

£13,000 in account as of 8th Sept.

Fundraising/events:

- **Tea and Tissues:** 15 people attended and enjoyed this event. Was deemed to be a success and worth doing every year. Thanks to **MF** for all her hard work organising this event. 2 people needed next year to set up.
- **Seething:** **CS** not present so not discussed.
- **Boden Evening:** Advertising and fliers done. People needed to help on night between 4pm and 9.30 pm please let **JM** know. Also full length mirrors needed. **JJ** and **JW** to check levels for bar after Seething and supply all notices and prices please. **JW** to do floats.
- **Mad Monster Disco.** Fun Force to be trialled. Barrie to be sent a letter to confirm he is no longer needed **JJ**. Fancy dress for Pre, KS1 AND KS2 and pumpkin. **NB** to buy prizes. **SC** and **JM** to buy tombola prizes. **JW** to supply champagne for raffle **TF** to source some chocolates. **JM DP SW SB NB MF** to decorate hall. **JJ** and **JW** to sort bar and signage. **DP** to speak to Mrs Look re catering. Tattoos to be done instead of face painting. **TF** to do fliers. **JW** to do floats. **DK** to judge pumpkins. Oliver Burwood to be invited.
- **Christmas Cards:** To be sent home with children this year to do at home. **JM** to own. **TF** to help **JM** design a flier to give parents ideas etc. To be done mid Oct.
- **Calendars:** **CS** owning??
- **Wine tasting:** New Year?
- **Quiz:** John Atkins happy to do in Spring term.
- **Fete:** **JW** to enquire as to whether George will still chair next year.
- **One stop shop:** Decided not to hold this event this year.
- **Cake Stall:** Discussed having a Christmas themed one nearer time. Discuss at next meeting.
- **Car boot sale:** Not to be held on our field due to damage. **LT** suggested parents bought their items in and PTA sold at Arminghall car boot in Spring term. Decided a good idea.

- **Advertising Sheet:** Discussed as a good idea to do end of Nov for people to buy things for Christmas. To be discussed in further next meeting.
- **AGM:** To be held in year 4 classroom. **DP** to speak to Mrs Look re refreshments. **JW** to check drinks.

Agreed Expenditure:

- **£2,500** requested by **DK** to replace all learning scheme books across all years. Agreed.
- **£1,000** requested by **HB** to replace construction kits in reception classroom. Agreed.

AOB:

- Oliver Burwood to be invited to M M Disco and AGM.
- PTA changes on notice board to be done after AGM.
- Board in playground to be kept up to date.
- **JJ** to update distribution list with new members.

New Class Reps:

Reception	Lisa Taylor
Year 1	Marie Frary
Year 2	Juliet Mckenna
Year 3	Tracy Ferneyhough
Year 4	Nicky Brister
Year 5	Sarah Woodburn
Year 6	Sue Buck

Meeting ended 20.40pm

Forthcoming Dates:

AGM: Mon 18TH Oct @ 19.30 in year 4 classroom.

Next Meeting: Mon 8th Nov in staffroom.

